

## SUMMARY FOR PUPILS AND PARENT/GUARDIANS

DESIGNATED  
TEACHER/PRINCIPAL  
INFORMED

PLAN OF ACTION AGREED  
REFERRAL DECISION  
TAKEN

REFERRAL – SOCIAL  
SERVICES  
EA / CCMS / BOARD OF  
GOVERNORS / PARENT /  
GUARDIANS INFORMED BY  
SCHOOL AND/OR SOCIAL  
SERVICES

SCHOOL WILL CONTINUE TO MONITOR  
PUPILS AS APPROPRIATE

## USEFUL CONTACT INFORMATION

Ballyhackett Primary School

028 7084 8476

CHILDLINE FREEPHONE

0800 1111

[www.childline.org.uk](http://www.childline.org.uk)

NSPCC

0808 800 5000



A  
CHILD PROTECTION  
INFORMATION GUIDE  
FOR  
PARENTS/GUARDIANS  
AND PUPILS

Ballyhackett Primary School is fully committed to the care and protection of the children in its care.

Our aim is to protect our pupils by ensuring that everyone who works in our school (Teaching and Non-Teaching staff) has clear guidance on the detection and inter-agency management of situations where abuse or neglect of a child is suspected.

The following principles form the basis of our Child Protection Policy

- To increase awareness in the area of suspected child abuse.
- To equip children with the skills needed to keep safe.
- To set out clear guidelines for dealing with abuse.
- A proper balance must be struck between protecting children and respecting the rights and needs of parents/guardians and families; where there is conflict the child's interest must always come first.
- To monitor and review our child protection procedure regularly.

In all their contact with pupils, staff in Ballyhackett Primary School will follow the guidelines and procedures described in the DENI publication "Pastoral Care in School - Child Protection Policy.

The Designated Teacher for Child Protection is Mrs McGinley. Mrs McIlvar is the Deputy Designated Teacher for Child Protection.

If a child discloses to a member of staff the he/she is being abused, the member of staff is instructed to report the matter to the Designated or Designated Teacher who in turn will contact Social Services.

Where a complaint is made about abuse by a member of staff, the Principal will investigate the matter, and depending on the outcome, report the matter to the Chairperson of the Board of Governors (Mrs. Rowena Simpson) or Designated Governor for Child Protection (Mr. Brian Kelly) and/or Social Services.

Written records of all incidents relating to child abuse and action taken will be kept be the school until the child is twenty one.

Children are reminded from time to time to consult with the Principal /Designated teacher or any teacher

of their choice if they have a concern about their own welfare/safety or that of another student.

Parents/Guardians are encouraged to report any concerns they may have about the welfare/happiness/safety of their child. Where a report/complaint is made, the matter will be reported to the Principal/Designated teacher.

In all cases of suspected child abuse, the action that will be taken in Ballyhackett Primary School is that of informing Social Services, Education Authority and Board of Governors.

This leaflet is intended as a summary of our Child Protection Policy. This and other more detailed policy statements are available from the school on request.

